

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Thursday, February 2, 2023

Start Time: 4:40 p.m.

End Time: 5:51 p.m.

Location: Agricenter Meeting Room

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath	Past President

Guests Present: Dr. Chris Cooper, Julie Morgan, Jan Orick, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the January 5, 2023, Board meeting were approved, as amended.
- D. Extension Report and Announcements:** Dr. Cooper said that we will hold the February member meeting in the Red Barn.

He requested that Ginny be on the member meeting agenda to discuss state and regional events.

PART II BOARD BUSINESS

- A. Financial Dashboard:** Ginny presented the December financial report and will have the January report ready for the member meeting. Ginny and Julie will discuss what's missing on the website. Ginny is working to have signature cards changed for the bank accounts.
- B. Corresponding Secretary:** No report.

- C. Directors:** Kelly mentioned that a Class of 2021 member is concerned that other members in his class are not participating.

The Victory Garden will have workdays Feb. 20 and Feb. 25, weather permitting. The hours are from 9 a.m.-noon both days. Chris will ask Twila Christian, if volunteers have completed a waiver.

- D. Vice President:** The speaker for February will be Dale Skaggs, director of Horticulture at the Dixon Gallery and Gardens, who will discuss Plants of the Bible. In March, the speaker will address the West Tennessee Butterfly Count.
- E. Suggestion Box:** Cheryl Lockhart requested that meetings be available as Zoom calls. The board determined that this was not feasible at this time.
- F. President:** Jan noted that Linda Terry resigned as Ten Plus Director. Martha Garner agreed to take the position. The board approved. Jan will ask Linda Weiss to send an email to the 10+ Members this month.

Jan updated the group on the following topics:

- The speaker's bureau needs a co-chair, new topics, more speakers, and survey/evaluation at the end of each talk.
- We need volunteers for the nomination committee in a couple of months, so they can focus on looking for candidates.
- We need a program/orientation for newly graduated members.
- Board members need to review their job descriptions.
- The treasurer will cut the \$2,500 check for 4H Summer Camp scholarships when the signature cards for the bank are complete.
- There are five new members on the Youth Education Committee.
- Valerie will talk to Julie about volunteering to review the website.
- The survey committee, headed by Marilyn Trimble, drafted a member survey.
- Four members volunteered to serve on the Finance Committee.
- Jan volunteered to take the position of Historian.
- Linda Weiss will chair the social engagement committee.
- Tickets for Master Gardener Presents will be on sale at the door. Bring 5 cans for the Food Bank to be eligible for a prize.
- Call Kelsey to volunteer to sign up food trucks for Spring Fling.

- G. Website:** No report.

- H. Membership:** No report.

- I. Parliamentarian:** Jim Volgas discussed the process for initiating and approving business decisions.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: March 2, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President