

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Thursday, April 6, 2023

Start Time: 4:29 p.m.

End Time: 6:27 p.m.

Location: Agricenter Meeting Room

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath	Past President

Guests Present: Dr. Chris Cooper, Julie Morgan, Jan Orick, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the March 2, 2023, Board meeting were approved, as published.
- D. Extension Report and Announcements:** Jan Orick advised the group that although the downstairs offices are open that the Master Gardener Office is not.

The forty-two Class of 2023 interns had their last class April 4. Their exam is next week. Their class project will be April 8 at the Collierville Victory Garden. We will invite interns to hear our monthly meeting speakers beginning with the April meeting. They will exit prior to the start of the business meeting.

PART II BOARD BUSINESS

- A. Financial Dashboard:** Ginny presented the March financial report.
- B. Corresponding Secretary:** No report.

- C. Directors:** The directors should remember that the monthly member list they are sent will change every month. They should keep the old list until they receive a new one. If there are issues, call Linda Weiss. If any emails bounce back, contact Julie Morgan and Linda Weiss.

Martha Garner and the Scholarship Committee will start interviews for the 6 candidates. They will have to turn down two as there are only 4 scholarships.

- D. Vice President:** Steve Scheer advised the group that the Plant Camp Committee planted the Camp Circle for Junior Master Gardener Plant Camp April 3. They planted two triangles of flowers and five triangles of vegetables. One of the five will include the Three Sisters Planting technique.

The speaker for April will be Pam Beasley, master gardener and 2023 TOGG participant. She will discuss "How to Make a Tour-Worthy Garden."

- E. Suggestion Box:** It was suggested that the board remind speakers that the time allotted for a presentation is one hour including questions. Steve will remind each speaker. The board decided to have a 30-minute social time prior to the meeting in August and September.

Another suggestion was to bring back a social time at the monthly meeting. There have also been requests to resume Share and Learn.

- F. President:** The group discussed the proposed Board Standing Rule: Guidelines for Choosing the Nomination Committee which Jan Dickey developed. Julie Morgan suggested adding an alternate member. The alternate would attend committee meetings, count votes and serve if a member must resign. It was suggested that the guidelines should read "a minimum of five" instead of "five" candidates. The group decided to try out the guidelines and formalize it next year. If anyone has comments or changes, email Jan. She will update the board standing rule.

The board reviewed the nominations for the Nomination Committee, voted and elected: Regina Berryman, Terri Merriweather, Thomas Callahan, Mary Wade, Terry Ingram, and Mike Coop, alternate.

Jan noted that we need a Standing Rule for elections because the way we handle them is against Robert's Rules of Order.

We will collect food at the April Master Gardener Meeting for Food Awareness Week. It is a statewide food drive by UT Extension.

The survey is complete. Marilyn Trimble will introduce it at the monthly meeting. Directors will "tease" the survey in their emails.

- G. Website:** No report.

- H. Membership:** No report.

- I. **Parliamentarian:** Jim Volgas discussed the format of an Order of Business (Agenda) from Robert's Rules of Order.
- J. **Previous President:** No report.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: May 4, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President