

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Thursday, May 4, 2023

Start Time: 4:32 p.m.

End Time: 6 p.m.

Location: Agricenter Meeting Room

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald*	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath	Past President

*Absent

Guests Present: Dr. Chris Cooper, Julie Morgan, Jan Orick, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the April 6, 2023, Board meeting were approved, as amended.
- D. Extension Report and Announcements:** Jan Orick advised the board of upcoming volunteer opportunities. The 2023 intern class completed their service project at the Collierville Victory Garden, so the class is complete. Applications for the 2024 intern class will be available on the website June 1.

PART II BOARD BUSINESS

- A. Financial Dashboard:** Ginny Fletcher presented the April financial report.
- B. Corresponding Secretary:** Jan will ask Valerie to send a card to Mary Cody Paige as her mother passed away.

- C. Directors:** Kelly Grayson received a complaint asking why director emails can't come out sooner. The only way to get meeting information out sooner is to move the board meeting up. We cannot do this because banks haven't released financial information. The group suggested that the member should refer to our website which has all pertinent information.
- D. Vice President:** Steve Scheer advised the group that the speaker for May will be Dr. Lelia Kelley, who will discuss "Herbs Used in Cooking." Steve also reserved Lichterman for the September picnic from 5-8:30 p.m. on September 14.
- E. Suggestion Box:** No suggestions.
- F. President:** Dr. Valerie Arnold would like to host a plant swap at her house. The board supports her suggestion and Jan will ask her to pick a date in June.

The Nomination Committee had their first meeting and elected Terri Merriweather President and Tom Callahan Vice President. The committee has questions on how to handle the election for Treasurer and Vice-Treasurer. We must have elections for those positions in 2024. The board will discuss it further at the June meeting. Nomination forms should be handed out at the August member meeting. The board decided that changes to the Standing Rules for each position are not needed. Those interested in the position can ask the current incumbent or look on the website.

The Scholarship Committee requested funds for two additional scholarships. The Board discussed the pros and cons of a recommendation. The board decided to recommend asking membership for the funds at the May meeting. Jim will help with the wording of the recommendation. Ginny will read it.

Jan asked the group to review the proposed draft of the Guidelines for Choosing the Nomination Committee and be ready to discuss it at the June board meeting.

The board approved holding social time at 5:30 p.m. at the June 8 member meeting on a trial basis. The board will provide light refreshments. The Nomination Committee will attend to interact with members.

- G. Website:** Julie Morgan announced that the Website Committee is making improvements. We now have a YouTube page. Search YouTube under Memphis Area Master Gardeners. Members will receive CEU credit for viewing the videos based on their length. The committee is adding a QR code on the website to view selected plant information from the TOGG tours.
- H. Membership:** No report.
- I. Previous President:** No report.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: June 1, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President