

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Thursday, June 1, 2023

Start Time: 4:33 p.m.

End Time: 6 p.m.

Location: Agricenter Meeting Room

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher*	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath	Past President

*Absent

Guests Present: Dr. Chris Cooper, Julie Morgan, Jan Orick, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the May 4, 2023, Board meeting were approved, as amended.
- D. Extension Report and Announcements:** Applications are available for the 2024 master gardener class. Deadline to apply is Friday, July 14. The classes will be held in the morning next year. Dr. Cooper will have a Lunch and Learn about the master gardener program June 8. The 2023 interns will officially graduate at 6 p.m., Thursday, Aug. 17 at the Memphis Botanic Garden.

PART II BOARD BUSINESS

- A. Financial Dashboard:** Information for the May financial report is not ready but will be for the member meeting.

- B. Corresponding Secretary:** Valerie sent a condolence card to Mary Cody Paige on the passing of her mother and a getwell card to Genie Ashworth.
- C. Directors:** No report.
- D. Vice President:** Steve Scheer noted that the speaker for June will be Dr. Jennifer Mandel, UofM associate professor, who will discuss sunflowers. Steve added that Junior Master Gardener Plant Camp is next week; there are 13 enrollees.
- E. Suggestion Box:** No suggestions.
- F. President:** The Executive Board approved the Standing Rule, Guidelines for Choosing the Nomination Committee. Jan will send Jim an electronic copy to include on the website.

The financial audit report will probably be given in August since the timeframe audited will be from Jan 1-July 31, 2024. We are not concerned about malfeasance, just consistency and accuracy of processes. The board will think about whether we need an assistant treasurer or part-time bookkeeper; a written plan for getting back into compliance; and the need for written procedures.

Jan is disappointed that there have only been approximately 90 responses to the survey. The directors will ask members to complete the survey in the monthly email. The deadline for completing the survey is June 30.

The Collierville Victory Garden will have a workday, Saturday, June 17, from 8-11 a.m.

The board will think about what suggestions they have for the Nominating Committee. Jan will ask the chairman, Terri Merriweather, to attend the July meeting.

TOGG still needs volunteers. The directors will send a special email asking for volunteers with a link to Sign-Up Genius.

Instead of a speaker for the July meeting, we will have a Share and Learn session. We need six speakers to talk for 10 minutes each. There are three currently, not including Linda Taylor, who wants to talk about Spring Fling. Jan Dickey, Mary Lee Hood and Michael Owen will speak. Jan Orrick and Julie Morgan volunteered to speak.

Remember, there will be a social time prior to the June meeting at 5:30. The board will provide light refreshments.

Jan asked the directors to tell members about a horticultural therapy class that will be taught by Laurie Williams at the Memphis Botanic Garden. Normally, the class is \$100 but will be offered free of charge to master gardeners. The class is June 8-9; register by June 5.

- G. Website:** No report.
- H. Parliamentarian:** Jim reviewed the Hierarchy of Authority for governing our organization.

I. Membership: No report.

J. Previous President: No report.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: July 6, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President