

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Thursday, September 7, 2023

Start Time: 4:31 p.m.

End Time: 6:12 p.m.

Location: Memphis Botanic Garden

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath*	Past President

*Absent

Guests Present: Ashley Burnett, Dr. Chris Cooper, Julie Morgan, Jan Orick, Marilyn Trimble, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the August 3, 2023, board meeting were approved, with changes.
- D. Extension Report and Announcements:** Jan Orick will add sign-up sheet for volunteers to revamp the "Ask a Master Gardener" Program. Regina Neal will return to the extension office Sept. 25.

Dr. Cooper said that the MAMG need to increase their participation at regional and state conferences. The next one is the Western Regional Conference in Jackson, Tenn. Oct. 5. Ginny submitted an article for the website and newsletter. MAMG will provide a \$100 gift card as a door prize. The October board meeting will be held a day earlier so board members can attend the conference.

We cannot drop off anything for storage at the extension office without Jan Orick or Dr. Cooper's approval.

PART II BOARD BUSINESS

- A. **Financial Dashboard:** Treasurer Ginny Fletcher presented the August financial report.
- B. **Corresponding Secretary:** Valerie sent condolence cards to Levinna Kirksey, James and Christy Gann and Kim Lane. A donation was sent to the May Institute in honor of Charles Kirksey.
- C. **Directors:** No report.
- D. **Vice President:** The September Picnic is set for September 14 at 5:30 p.m. Volunteer table set up is at 4:30 p.m.

The Christmas Party will be Dec. 12 at Memphis Botanic Garden. We need to decide whether to use the Hardin or Goldsmith Room.

- E. **Suggestion Box:** No suggestions.
- F. **Unfinished Business:** Jan and Marilyn presented results from the member survey. Over 120 members completed it. The results will be archived with Jan Orick, so board and committee chairs may review them when searching to fill positions.

Our committees need new members and a way to train them on the committee and for leadership positions. Perhaps there should be term limits or require new members for each committee. Jan and Steve will meet with committee chairs to discuss committee membership.

Jan would like to start a Ride Share Program.

The board tested the new Search Bar on the Docs, Forms and Resources Page on the website. Directors will mention it in their emails and Ashley will submit an article in the newsletter about it. The board complimented Ashley and her committee on how well the website looks.

The Collierville Victory Garden will have two Saturday workdays, Sept. 16 and Oct. 14 from 8-11 a.m. Pollinator plant donations are welcome with approval.

- G. **Misc.:**
 - Jan and Steve will meet to discuss holding an Active Shooter Training Class hosted by Shelby County.
 - Deadline for board nominations is Sept. 28, 5 p.m. Jan Dickey and Jan Orick will have a training session for "Ask a Master Gardener" as a Share and Learn while ballots are being counted in November.
 - We will start accepting 2024 renewals in October.

- H. **Website:** No report.

- I. **Parliamentarian:** No report.

J. Membership: No report.

K. Previous President: No report.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: October 3, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President