

Memphis Area Master Gardeners Executive Board Meeting Minutes

Date: Wednesday, November 2, 2023

Start Time: 4:37 p.m.

End Time: 5:45 p.m.

Location: Agricenter Meeting Room

Board Members Present:

<u>Name</u>	<u>Title</u>
Jan Dickey	President
Steve Scheer	Vice President
Ginny Fletcher	Treasurer
Debbie Hill	Recording Secretary
Valerie Fitzgerald	Corresponding Secretary
Kelly Grayson	Junior Director
Martha Garner	Ten Plus Director
Kelsey Lyons	Senior Director
Barbara Culbreath*	Past President

*Absent

Guests Present: Dr. Chris Cooper, Terry Merriweather, Julie Morgan, Jan Orick, Jim Volgas

Presiding Chair: Jan Dickey, President

Minutes: Debbie Hill, Recording Secretary

PART I ADMINISTRATIVE

- A. Call to order:** Jan Dickey called the meeting to order.
- B. Quorum:** A quorum was present for the meeting, and the meeting, having been duly convened, was ready to proceed with business.
- C. Review and Approval of Prior Meeting Minutes:** The minutes from the October 4, 2023, board meeting were approved, as published.
- D. Extension Report and Announcements:** Jan represented the extension office at the Germantown Senior Expo today. The 2024 intern class orientation is Saturday, Nov. 4. We have 30 mentors for 45 interns.

PART II BOARD BUSINESS

- A. Nomination Committee:** Terry Merriweather, committee chair, reported that there were 48 nominations and 17 candidates agreed to run for office. He explained the election process. Run-off rules will be posted at the member meeting if needed. To have an election, we need a quorum. With approximately 389 members, we need 70 members (18% of membership) to attend the meeting.
- B. Financial Dashboard:** Treasurer Ginny Fletcher presented the October financial report.
- C. Corresponding Secretary:** Valerie Fitzgerald sent a condolence card to Carol Watkins for the loss of her husband. Valerie will send a "thinking of you" card to Barbara Culbreath.
- D. Directors:** No report.

E. Parliamentarian: No report.

F. Vice President: There won't be a speaker at November member meeting due to the election. Membership will bring snacks (finger foods in disposable containers) and serving utensils. Board members volunteered to help with the food and ballot counting as needed. Jan Orick will present a mini-Share & Learn, "Ask a Master Gardener," after voting.

Holiday Party: We will encourage Members to bring donations for the Collierville Food Bank. There will be sign-up sheets for food and table decorations at the member meeting.

G. Suggestion Box: No suggestions.

H. New Business: The audio-visual committee now has five new members. Current committee members will train them before the November meeting. They will elect their own chair and divide up the duties. We will honor David Sojourner and Steve Bates during the member meeting for their 15 years of service for the AV Committee. Ginny Fletcher will make certificates; Dr. Cooper will sign them, and Jan will buy \$100 gift cards.

Five people signed up to join the hospitality team.

Budget: LeAnn Drewry will present the budget at the December board meeting. The membership will vote on it at the January member meeting.

I. Website: No report.

J. Membership: It's a good time to check your member profile on the Church App on your phones and the Membership Directory on the website. If you need to make changes to your profile in the Membership Directory, contact the webmaster on the website. If you need to make changes on the Church App, contact the Membership Committee (Julie Morgan, Linda Weiss, Karen Jordan or Mary Wade).

2024 membership renewals on the website are open now. Input your hours first! On-line renewals are preferred, but there will be a table at the October member meeting for those who want to renew in person.

K. Previous President: No report.

Adjournment: Jan Dickey, President, declared the meeting adjourned.

Next Board Meeting: November 2, 2023

Debbie Hill, Recording Secretary

Jan Dickey, President