

## Memphis Area Master Gardeners Executive Board Meeting Minutes

**Date:** Thursday, December 5, 2024

**Start Time:** 4:35 p.m.

**End Time:** 6:01 p.m.

**Location:** Agricenter Meeting Room

### Board Members Present:

| <u>Name</u>        | <u>Title</u>            |
|--------------------|-------------------------|
| Steve Scheer       | President               |
| Terry Merriweather | Vice President          |
| Ginny Fletcher     | Treasurer               |
| Jimmy Dickey       | Vice Treasurer          |
| Kelly Grayson      | Recording Secretary     |
| Malinda McDaniel   | Corresponding Secretary |
| Kelsey Lyons       | Ten Plus Director       |
| Barbara Hodges     | Senior Director         |
| Susie Jabbour      | Junior Director         |
| Jan Dickey         | Past President          |

**Guests Present:** Dr. Chris Cooper, Jan Orick, Julie Morgan, LeAnn Drewry, Rick Clayton, Cindy Smith, Paula Pilgrim, Suzanne Shown, Cheryl Lockhart, Christy Gann

**Presiding Chair:** Steve Scheer, President **Minutes:** Kelly Grayson, Recording Secretary

- A. Call to order:** Steve Scheer called the meeting to order.
- B. Review and Approval of Prior Meeting Minutes:** The minutes from the November 7, 2024, board meeting were approved, as published.
- C. Extension Report and Announcements:** Jan Orick, Extension Program Assistant, reported that they have been preparing for the new class that will start on January 7. It will be an evening class this year, Tuesdays 6 pm-9 pm. Dr Chris Cooper shared details of his recent presentation to the County Commission in his role as County Director where he was able to share information about the many ways that Extension impacts the community. Commissioners were very interested and asked for more details and a return visit.
- D. President:** Any new official activity (project, program, etc.) operating under the name of Memphis Area Master Gardeners must begin with a presentation to the Executive Board. The board will ensure the activity is appropriate and sustainable. That is:
  - a.** The activity fits within the mission statement for MAMG and TEMG program guidance
  - b.** The activity has sufficient member involvement to ensure continuity of service if the leader/chair becomes unavailable
  - c.** The activity has appropriate funding

- d.** The activity fulfills a member or public need and otherwise makes operational sense.
- E. Vice President:** The speaker for the December meeting will be Lisa Lawhead, Plant Inspector, Tennessee Department of Agriculture. The December meeting will be in the amphitheater. Looking ahead to the February meeting that will be at Memphis Botanic Garden, MBG wishes to have a reception for members and do a presentation on volunteer opportunities.
- F. Treasurer:** Treasurer Ginny Fletcher presented the financial report.
- G. Recording Secretary:** Condolence cards were sent to members who have suffered a loss. We have lost 5 members this year, Anne Riordan, Terry Ingram, Junius Davidson, Baldwin Eng, Scarlet Crews, and additional loved ones of members.
- H. Directors:** No report
- I. Committee Reports:**
  - a.** Finance Committee Chair LeAnn Drewry presented the proposed 2025 budget. The board approved the budget as drafted. It will be presented at the December member meeting and posted on the website for members to review.
  - b.** Julie Morgan from Membership and Website Committees reported membership renewals were coming in sooner than previous years and may be due to the ease of online renewal. Members should complete renewals before December 13. The members of the Website committee need current information from committee and project chairs to update those pages on the website. Recent analytics indicate increased use on the website.
  - c.** Jan Dickey, Master Gardeners Present Project Coordinator, said the date for the event will be February 15 from 9 am to 12 pm at the Dixon. The speakers will be Jared Barnes and Jason Powell and will also include a Q&A with Dr Cooper and a plant sale. Spaces are limited and tickets will go on sale at Dixon January 20. Members are encouraged to bring friends and neighbors since this is a community outreach event.
- J. Announcements:**
  - a.** The Extension office will be closed from December 23 to January 1.

**Adjournment:** Steve Scheer, President, declared the meeting adjourned.

**Next Board Meeting:** January 2, 2025

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Kelly Grayson, Recording Secretary

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Steve Scheer, President